

M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

NOVEMBER MEETING
NOVEMBER 29, 2023

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN THE COURIER NEWS.

THOMAS EDISON ENERGYSMART CHARTER SCHOOL
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BOARD OF TRUSTEES
REGULAR MEETING

Date : November 29, 2023/ 7:30 pm
Place : 150 Pierce St. 2nd Floor, Somerset, NJ 08873

I. Call To Order

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:52 PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. Roll Call

BOARD MEMBERS		P/A
Raif Rustamov (Board President)		P
Keshaw Sahay (Vice President)		P
Stephen Alexis (Board Member)		E
Ashok Munisamy (Board Member)		E
Mehmet Eke (Board Member)		P
Raquel Neri (Board Member)		P

Also Present:

Oguz Yildiz (Lead Person)	P
Ilgar Sadigov (Board Secretary)	P

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name, and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.

VI. Report by Lead Person

Below is a schedule of the activities that have taken place since the last board meeting:

OCTOBER - Breast Cancer/Anti-Bullying/Nat'l Spanish Heritage Month

Monday, October 2

- clubs start

Wednesday, October 4

- Walk to School event

Monday, October 9

- Closed for Indigenous People's Day

Tuesday, October 10

- In-person PTO meeting

Wednesday, October 11

- Fire Truck comes for lower elementary
- **Fire Drill @ 9:40am took approx 4 minutes**

Thursday, October 12

- PSAT grades 8/9
- PSAT/NMSQT grd 11G

Friday, October 13

- Rutgers Science Explorer Field Trip, grade 6

Saturday, October 14

- Saturday School starts

Monday, October 16

- PSAT/NMSQT grd 11T

Tuesday, October 17

- Student Council & NHS ceremony in gym (grads 7 & above), prd 1
- **Security Drill (Lockout) @ 9:24am took approx 5 minutes**

Thursday, October 19

- Voter Registration Drive, LC prd 9 - Krouse
- Doyles Farm Field Trip, Grades K-2

Friday, October 20

- Breast Cancer Awareness - \$5 dress down
- Meditation Night, parents & grades 7-12 - senior fundraiser

Monday, October 23

- 3-6 writing benchmark
- 7-12 writing benchmark

Tuesday, October 24

- Senior Portraits
- 3-6 reading benchmark
- 7-12 reading benchmark

Wednesday, October 25

- Girls Volleyball Senior Night, 530-6pm-Vetere
- 3-6 math benchmark
- 7-12 math benchmark

Wednesday, October 25 - Friday, October 27

- K-2 benchmark testing

Thursday, October 26

- 3-6 math benchmark
- 7-11 science benchmark

Friday, October 27

- 5 science benchmark
- Green Day- Sustainability Day
- Halloween night - senior fundraiser from Funding the Future (grades 7-12), 5-7pm

Saturday, October 28

- HS Model UN trip

Monday, October 30

- ED/Staff Development

Monday, October 30 - Friday, November 3

- Fall Book Fair

Tuesday, October 31

- Halloween - Trunk or Treat (K-8), all grades class parties prd 8

NOVEMBER**Wednesday, November 1 - Friday, November 3**

- ED/Parent Teacher Conferences

Thursday, November 2

- Picture Day make-ups/staff photo

Friday, November 3

- 1st Q ends

Monday, November 6

- 2nd Q begins

Monday, November 6 - Friday, November 17

- Holiday Food Drive

Tuesday, November 7

- Election Day: half day, no extended care

Thursday, November 9

- Volleyball game with parents, grades 9-12, 5-7pm

Friday, November 10

- Veterans Day celebration/Red, White & Jeans Day - hosted 5 veterans to come, grds 6-8 @ 9:15am in Cafeteria, grds 9-11 @ 9:15 am in LC, WMBC came to film
- Fall festival, senior fundraiser, 430-8pm

Monday, November 13

- Diwali-school closed

Tuesday, November 14

- Entrepreneurship Day - Shark Tank presentation, 10G & 11G, Robinson
- 8th grade orientation/HS Info Session in Learning Ctr, Long

Wednesday, November 15

- ED/Staff Development

Thursday, November 16

- Q1 Award Ceremony: K-2 @ 830am, 3-6 @ 930am, 7-8 @ 110pm (8th prd) w/Student Council, 9th prd MS/HS pep-rally

Friday, November 17

- Diwali/Garba event, 6-8pm - senior event

Monday, November 20

- In-person PTO meeting
- Green Day (recycles)
- Author visit for grades 7-9 - Vendemia

Tuesday, November 21

- Food Advisory meeting @ 830am w/Student Council
- NHS/SNHS induction ceremony in LC prds 1 & 2
- staff luncheon/cancel tutoring, not clubs at 3-4pm

Wednesday, November 22

- ED/No extended Care
- K-2 Thanksgiving Parade

Thursday, November 23 - Friday, November 24

- School Closed for Thanksgiving Break

Monday, November 27

- Pollinator Plot Inauguration-JPatel

Tuesday, November 28

- Math event for elementary (grades 3-6), 415-545pm

Thursday, November 30

- Security Drill (Evacuation) & Fire Drill simultaneously

VII. Acceptance of Previous Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of September 2023 (Minute forwarded to trustees via email)

Motion# 231129.1 Motioned by: Mr. Eke Seconded by: Dr. Neri Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES					V	V	
NO							
ABSTAIN	V	V					
ABSENT			V	V			

VIII. Financial Section: Mr. Ilgar Sadigov, Board Secretary

Approval of Bills: Motion to approve the Bill List from September 28, 2023, to November 29, 2023. No unusual budgetary line-item account expenditure. (Attached)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and the Treasurer's Reports for the months of June 2023 through August 2023. (emailed)

WHEREAS both the Report of the Secretary and the Report of the Treasurer of School Monies are in agreement with the cash balance in the Governmental Funds for the months of June 2023 through August 2023;

RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Monies be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending August 2023.

RESOLVED, by the Board of Trustees of Thomas Edison EnergySmart Charter School that the attached inter appropriation transfer made on the financial records of the Board affecting the 2023-2024 budget be affirmed and approved.

a. **Board Secretary's Cert of Accounts:**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of August 2023, no major budgetary line-item account expenditure exceeds the amount appropriated by the charter Board of Trustees.


Mr. Ilgar Sadigov - Board Secretary

11/29/2023
Date

b. **Board Certification of Accounts:**

RESOLVED, that after review of the Secretary's and Treasurer's reports for months of June 2023 through August 2023, and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Thomas Edison EnergySmart Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Motion# 231129.2 Motioned by: Dr. Neri Seconded by: Dr. Rustamov Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

IX. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED that the Audit Report based on the 2022-2023 school year is accepted. No findings have been reported.

Motion# 231129.3 Motioned by: Mr. Eke Seconded by: Mr. Sahay Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

X. Human Resources

Motion to approve the recommendation of the Lead Person to approve the following resolution.

- a. **RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following hirings

Ms. Soyoun Chung as a part-time Saturday School Tutor without benefits with a per diem salary of [REDACTED] per day effective October 1, 2023, through June 30, 2024 (resume emailed)

Motion# 231129.4 Motioned by: Mr. Eke Seconded by: Dr. Neri Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

- b. **RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following payments

- Ms. Ricks Shanta for coordinating the Speech and Debate team in the amount of [REDACTED]
- Mrs. Allafi Sally for the Grade Chair position in the amount of [REDACTED]
- Mrs. Araujo Robbyn-Sue for Drama Club Coordinator in the amount of [REDACTED]

Motion# 231129.5 Motioned by: Mr. Eke Seconded by: Mr. Sahay Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

XI. Action Items

Motion to approve the recommendation of the Lead Person to approve the FY24 Annual Charter School Fiscal Questionnaire

Motion# 231129.6 Motioned by: Mr. Eke Seconded by: Mr. Sahay Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

XII. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School has decided to pay a one-time bonus of \$2500 for all full-time employees and \$1250 for part-time employees at the last payroll of December 2023.

Motion# 231129.7 Motioned by: Mr. Eke Seconded by: Mr. Sahay Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

XIII. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School has approved the Gym Floor Replacement Project.

Motion# 231129.8 Motioned by: Dr. Rustamov Seconded by: Mr. Sahay Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

Adjournment

Time: 8:45 PM

Motion# 231129.9 Motioned by: Mr. Eke Seconded by: Dr. Rustamov Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

Attachments

Previous Meeting Minutes
Treasurer's Report

Bill List
Resume

Board Secretary's Report
FY24 Annual Charter School Fiscal Questionnaire