

M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

MAY MEETING
MAY 31, 2023

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN THE COURIER NEWS.

THOMAS EDISON ENERGYSMART CHARTER SCHOOL
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BOARD OF TRUSTEES
REGULAR MEETING

Date : May 31, 2023/ 7:30 pm
Place : 150 Pierce St. 2nd Floor, Somerset, NJ 08873

I. Call To Order

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:40 pm

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. Roll Call

BOARD MEMBERS		P/A
Raif Rustamov (Board President)		P
Keshaw Sahay (Vice President)		E
Stephen Alexis (Board Member)		P
Ashok Munisamy (Board Member)		E
Mehmet Eke (Board Member)		P
Raquel Neri (Board Member)		P

Also Present:

Oguz Yildiz (Lead Person)	P
Ilgar Sadigov (Board Secretary)	P

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name, and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.

VI. Report by Lead Person

Below is a schedule of the activities that have taken place since the last board meeting:

Monday, April 3 - Thursday, April 6

- Portfolio Appeals for 12th graders.

Monday, April 3 - Thursday, April 10

- Spring Break

Monday, April 3 - Thursday, April 20

- Funding the Future Club - Eyes of the World fundraiser continued

Tuesday, April 11

- Virtual PTO meeting
- AP Practice Test - 11T AP US History

Tuesday, April 11 - Friday, April 28

- K-6 MAP Testing

Thursday, April 13

- ED/Staff Development
- MS/HS Sci Fair grades (grades 7-8, periods 1-4, cafeteria, parents 9-9:45)
- Field Trip to L'Oréal Manufacturing plant, grade 11 - Robinson/Lefebvre
- NJ Risk Survey – 11:30 am Zoom call - Ghosh/Macchia

Friday, April 14

- MS/HS Sci Fair/awards (grades 9-10, periods 1-2, cafeteria, period 5 awards w/parents)
- Liberty Science Center Field Trip-Suarez w/12 seniors
- AP practice test - 10T AP Physics

Saturday, April 15

- MS EnergySmart Science Fair interschool competition, 10-1 pm, grades 7&8

Tuesday, April 18

- AP Practice test - 11T AP Calc AB

Wednesday, April 19

- AP practice test - 10 G&T AP Computer Science A
- AP practice test - 9 G&T AP Computer Science P

Thursday, April 20

- EID dress down
- Grade 7-12 poetry night 4:30 – 5:30 for parents on the soccer field

- Earth Day Activities (periods 1-2) - **7th grade:** nature walk/scavenger hunt, **8th grade:** candy wrapper craft or Netflix documentary, **9th grade:** Newsela article on environmental issues & make a presentation, **10th grade:** should everyone purchase electric cars?

Friday, April 21

- Closed for EID
- 3rd Quarter Ends

Saturday, April 22

- Wellness Fair

Monday, April 24

- Free dress down from Wellness Fair
- Grade 9 - Philadelphia Zoo
- 4th Q Begins
- Parent Academy 7: Virtual College Admissions Planning Session (11th grade) from 6-8pm

Tuesday, April 25

- Spring Concert: grades 3-6 at 8:30am & grades 7 - 12 at 10:30 am
- AP practice test - 12th AP Environmental Science

Wednesday, April 26

- Spring Concert K-2 9 am
- Green Day / Arbor Day

Thursday, April 27

- Spring Concert rain date from 25th for grades 3 - 12
- National Take Your Kid to Work Day

Friday, April 28

- Spring Concert rain date from 26th for grades K - 2
- Game Night senior fundraiser, 5:30 – 7:30 pm, open to whole school

Saturday, April 29

- Field Trip Grade 9 Philadelphia Zoo

Sunday, April 30

- Tour de Franklin

Monday, May 1

- AP exam, US Govt. & Politics
- AP exam, Chemistry

Monday, May 1 - Friday, May 5

- VEX in Texas
- Portfolio Appeals for 12th graders.

Tuesday, May 2

- AP exam, Environmental science
- AP exam, Psychology
- 3rd Q awards, parents invited.

Wednesday, May 3

- AP exam, Comp. Sci. A

Thursday, May 4

- AP exam, Macro Economics
- AP exam, Seminar & Statistics
- HS 3rd quarter awards

Friday, May 5

- Cinco de Mayo - During morning announcements, students learned about the history of Cinco de Mayo and how it originated when a small group of Mexican troops overcame and invaded their massive French adversaries. Along with this, students sang "La Bamba" (a popular Spanish song about dancing and having a good time). Grades 7-12 ate Mexican food, hit piñatas, and spun the Ruleta to participate in traditional Mexican games.
- AP exam, Microeconomics
- Family Olympics K-2 event planned by Funding the Future Club

Monday, May 8-12

- Teacher Appreciation, PTO provided food and massages for the staff, something different each day.

Tuesday, May 9

- Virtual PTO Meeting
- AP exam, English Language and Composition
- AP exam, Physics C
- Eliminating the Stigma Virtual Event for MS/HS

Tuesday, May 10-16

- Mental Health Awareness Week, counselors: (10) Breathing Sticks/Stickers - given to students on the way to HR. (11) Sensory Table - setup in MS/HS hall with instructions. (12) Free Your Mind Friday - resources/tips sent out & set up on the table in MS/HS hall. (15) Lollipops & Lunch - counselors attend lunches & do activities with 7-12 grade students. (16) NJSLA Pep Rally with 7-12 grade students.

Thursday, May 11

- Grade 1 career fair with parents
- K orientation in person
- AP exam, Physics 1
- RVCC graduation lunch at the RVCC atrium
- EAC Club field trip to Umrit Farm

Friday, May 12

- Grade 1 & 2 field trip to RVCC
- PTO Talent Show

Saturday, May 13

- RVCC commencement ceremony

Monday, May 15

- Elementary NJSLA Pep Rally

Monday, May 15-17

- K-2 Benchmark Testing

Tuesday, May 16

- Staff PD/Early Dismissal
- MS/HS NJSLA Pep Rally

Wednesday, May 17

- Green Day - bike to work
- AP exam, US History
- AP exam, Computer Science Principles

Thursday, May 18

- AP exam, Biology

Thursday, May 18-Friday, May 26

- NJSLA Testing, testing students are provided with free breakfast

Friday, May 19

- AP exam, Calculus AB, and BC

Saturday, May 20

- PTO Patriot's Game

Monday, May 22

- PTO scholarship due with essay for \$1000

Tuesday, May 23

- Red Nose Day
- Virtual Author Visit in the LC for grades 4-6

Monday, May 29

- Closed for Memorial Day

Tuesday, May 30

- Memorial Day dress down / Red, White & Jeans Day - Jeans for Troops
- Guidance College Fair for grades 7-12 in the LC

Tuesday, May 30 - Friday, June 2

- NJSLA Makeups
- 3 days seniors to Boston overnight

Wednesday, May 31

- 8th grade to Six Flags

VII. Acceptance of Previous Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of March 2023 (Minute forwarded to trustees via email)

Motion# 230531.1 Motioned by: Mr. Alexis Seconded by: Mr. Eke Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

VIII. Financial Section: Mr. Ilgar Sadigov, Board Secretary

Approval of Bills: Motion to approve the Bill List from March 30, 2023, to May 31, 2023. No unusual budgetary line-item account expenditure. (Attached)

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending May 31, 2023. RESOLVED, by the Board of Trustees of Thomas Edison EnergySmart Charter School that the attached inter appropriation transfer made on the financial records of the Board affecting the 2022-2023 budget be affirmed and approved.

a. **Board Secretary's Cert of Accounts:**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of May 2023, no major budgetary line-item account expenditure exceeds the amount appropriated by the charter Board of Trustees.


Mr. Ilgar Sadigov - Board Secretary

05/31/2023
Date

Motion# 230531.2 Motioned by: Mr. Eke Seconded by: Dr. Neri Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

IX. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED that the Board of Trustees of Thomas Edison EnergySmart Charter School has approved the 2022-2023 salary scale. (attached)

Motion# 230531.3 Motioned by: Mr. Eke Seconded by: Mr. Alexis Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

X. Human Resources

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following renewals

Elementary School Teachers				
1	Allafi	Sally	Elementary School Teacher (K)	FT
2	Araujo	Robbyn-Sue	Smart Tech and Theatre Arts	FT
3	Callahan	Melissa	Elementary School Math	FT
4	Dey	Heather	Elementary School Math and Science	FT
5	English	Jeanne-Marie	Elementary School Teacher (4)	FT
6	Gedik	Sahabettin	Turkish & Computer	FT
7	Hannon Dutton	Kimberly	Elementary School Teacher (K)	FT
8	Hendelson	Elisha	Elementary School Teacher (5)	FT
9	Kon	Magdalena	LA & SS Teacher	FT
10	Kupsky	Paige	Elementary School Teacher (1)	FT
11	Lindenbaum	Courtney	Elementary School Teacher (2)	FT
12	Patel	Riddhi	Elementary School Math Teacher	FT
13	Patil	Namrata	Elementary School Science Teacher	FT
14	Romano	Justin	Elementary School Music and Art	FT
15	Taberna	Stephanie	Elementary School Teacher (3)	FT
16	Walters	Laura	Elementary School Teacher (2)	FT
17	Winar	Elizabeth	Elementary School Teacher (1)	FT
Middle School Teachers				
18	Johnson	Kristen	LA Teacher	FT
19	Macchia	Anthony	Elementary School PE Teacher	FT
20	Micale	Kyle	SS Teacher	FT
21	Obeng	Samuel	Computer Teacher	FT
High School Teachers				
22	Abdala	Mona	Art Teacher	FT
23	Altayli	Kursad	High School Math	FT
24	Bhattad	Shrijaya	High School Math	FT
25	Dole	Christopher	High School Science	FT
26	Gross	Colin	LA Teacher	FT
27	Kniaziewicz	Kristine	Math Teacher	FT
28	Krouse	Daniel	High School SS	FT
29	Lefebre	Christine	Math Teacher	FT
30	Ozer	Halil	Computer Teacher	FT
31	Patel	Jignasha	High School Science	FT
32	Rey	Frances	Spanish Teacher	FT

33	Robinson	Judi	Business Teacher	FT
34	Stephan	Caroline	French Teacher	PT
35	Suarez	Julissa	Science	FT
36	Taylor	Elena	Music Teacher	FT
37	Vendemia	Victoria	High School LA	FT
38	Vetere	Anthony	PE Teacher	FT
Substitute Teachers				
39	Durmus	Zeliha	Substitute Teacher	FT
40	Hasani	Ada	Substitute Teacher	FT
41	Johnson	Sharday	Substitute Teacher	FT
42	Krishnamoorthy	Latha	Substitute Teacher	FT
43	Marmolejos	Elizabeth	Substitute Teacher	PT
44	Ozatalay	Aysenur	Substitute Teacher	FT
45	Patel	Neelam	Substitute Teacher	PT
46	Ricks	Shanta	Substitute Teacher	FT
47	Santhanakrishnan	Sasikala	Substitute Teacher	FT
Special Ed. Teacher				
48	Khomyak	Romana	Resource Room	FT
49	Mukherjee	Aindrila	Resource Room	FT
Teachers Aide				
50	Alkan	Zenfira	Teachers Aide	FT
51	Bektas	Birsen	Teachers Aide	FT
Principal				
52	Yildiz	Oguz	Lead Person	FT
Professional Staff				
53	Aydos	Yucel	Project Coordinator	FT
54	Ghosh	Maya	Curriculum Supervisor	FT
55	Govindaraju	Rajasri	Academic Supervisor for Curriculum and Special Education	FT
56	Hascup	Diana	Project Coordinator/Elem. School Disciplinarian	FT
Business Office				
57	Guliyev	Ilkin	Assistant to BA	FT
58	Rodriguez	Anabel	HR	FT
59	Sadigov	Ilgar	SBA	FT
IT				
60	Kurtulus	Abdurrahman	IT Administrator	FT
61	Yanbul	Bunyamin	IT Coordinator	FT
Secterial Clerical				
62	Allison	Jeannette	Administrative Assistant	FT
63	Graf	Jessica	Main Office Sec. / Enrollment Coord.	FT
Custodial				

64	Karaguduk	Abdulgafur	Custodian	FT
65	Kelly	Kathleen	Lunch Aide	PT
66	Kochan	Medine	Custodian	FT
67	Parveen	Tabassum	Recess Aide	PT
68	Rooney	Colleen	Lunch Aide/Recess Aide	PT
69	Sanchez	Mario	Custodian/Hallway Monitor	FT
Security				
70	Bauman	Damian	Security	FT
71	Texas	William	Security	PT
Nurse				
72	Thompson	Jennifer	Nurse	FT
Guidance				
73	Conti	Corrianne	School Counselor/ College Guidance	FT
74	Long	Gretchen	School Counselor/ College Guidance	FT

Motion# 230531.4 Motioned by: Dr. Rustamov Seconded by: Dr. Neri Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following resignation as of June 30, 2013

Ozatalay	Aysenur	Substitute Teacher	FT
Shek	Jessica	LA Teacher	FT

Motion# 230531.5 Motioned by: Mr. Alexis Seconded by: Dr. Rustamov Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following policy

Unless otherwise provided for or as approved by the Project Coordinator, Sick Leave for regular full-time employees shall be accrued as follows:

- Each employee is granted 10 days on September 1st of each year.
- Employees hired after September 1st in any given year are granted immediately upon the first day of employment, a prorated portion of the 10 days for that school year, rounded up to the next highest half-day increment.
- Up to five (5) days of unused Sick Leave will be rolled over to the following year. Employees will be compensated for any additional unused sick days that cannot be rolled over at the end of the current school year, at the current substitute per diem rate.

Motion# 230531.6 Motioned by: Dr. Rustamov Seconded by: Mr. Eke Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following policy

Excessive tardiness. Employees late to school for more than 5 minutes, 5 times in a month will result in the removal of a 1/2 sick day. After 10 accrued tardies within a month, every 5 tardies will result in the removal of 1 full sick day. All employees are expected to arrive between 7:30 and 7:35 am.

Motion# 230531.7 Motioned by: Dr. Rustamov Seconded by: Mr. Alexis Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves one-time merit bonus to TEECS Administrators

Motion# 230531.8 Motioned by: Alexis Seconded by: Dr. Neri Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES			V		V	V	
NO							
ABSTAIN	V						
ABSENT		V		V			

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves a one-time payment in the amount of [REDACTED] to Mr. Abdulgafur Karaguduk for working extra during the Winter and Spring breaks to fix miscellaneous items throughout the school.

Motion# 230531.9 Motioned by: Dr. Neri Seconded by: Mr. Eke Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

XI. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School has awarded the food service contract to Maschio's Food Service Inc. on a flat management fee basis. TEECS shall pay Maschio's Food Service Inc. an annual management fee in the amount of \$10,026.72. The management fee shall be payable in 10 monthly installments of \$1,002.67 per month commencing on September 1, 2023, and ending on June 30, 2024. The total cost of the program is \$156,697.10.

Motion# 230531.11 Motioned by: Mr. Eke Seconded by: Mr. Alexis Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

Adjournment

Time: 08:34 pm

Motion# 230531.12 Motioned by: Dr. Neri Seconded by: Mr. Eke Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

Attachments

Previous Meeting Minutes

Bill List

FY24 Pay scale