

M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

NOVEMBER MEETING
NOVEMBER 30, 2022

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

THOMAS EDISON ENERGYSMART CHARTER SCHOOL

150 Pierce St. 2nd Floor, Somerset, NJ 08873

Tel: 732-412-7643 Fax: 732-412-7645

www.energysmartschool.org

BOARD OF TRUSTEES **REGULAR MEETING**

Date : November 30, 2022/ 7:30 pm
Place : 150 Pierce St. 2nd Floor, Somerset, NJ 08873

I. Call To Order

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:42 pm

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. Roll Call

BOARD MEMBERS	P/A
Raif Rustamov (Board President)	P
Keshaw Sahay (Vice President)	E
Stephen Alexis (Board Member)	E
Ashok Munisamy (Board Member)	P
Mehmet Eke (Board Member)	P
Raquel Neri (Board Member)	P

Also Present:

Oguz Yildiz (Lead Person)	P
Ilgar Sadigov (Board Secretary)	P

I. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name, and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.

II. Report by Lead Person

Below is a schedule of the activities that have taken place since the last board meeting:

Tuesday, November 1

Virtual CAP parent presentation for grades 1-5, 630pm

Tuesday, November 1 - Wednesday, November 2

Rutger's science explorer program on a bus for grades 6-8 – J. Patel

Tuesday, November 1 - Friday, November 4

1-4 - Student-led Club, *Funding the Future*, fundraiser for Embrace Relief

Wednesday, November 2

- Virtual CAP parent presentation for grade 7, 6:30pm
- FTC presentation to elementary & MS classes

Thursday, November 3

Picture Day make-ups/staff photo

Friday, November 4

Blood Drive, Red Cross Club - Arnav Lakhia

Saturday, November 5

Model UN to Franklin High School for conference

Monday, November 7 - Thursday, November 10

CAP assembly for grade 7

Monday, November 7 - Friday, November 18

Holiday Food Drive

Tuesday, November 8

Election Day: half day, no extended care

Tuesday, November 8 - Friday, November 11

HS book fair - Shek - 5 tables & dark tablecloths, a bookshelf if possible

Wednesday, November 9

Library Presentation for 9th & 10 grade, periods 2 & 3 - Shek & Karen Bilton, Franklin Library

Thursday, November 10

Grounds for Sculpture, grade 12 field trip

Friday, November 11

- Jeans for Troops (Red, White & Jeans Day)/Veterans Day
- 1st Q ends

Friday, November 11 - Saturday, November 12

Sci Olympiad & robotics overnight camp

Saturday, November 12

AP Registration deadline

Monday, November 14

2nd Q begins

Saturday, November 12 - Friday, November 18

CAP assembly for grades 1-5

Tuesday, November 15

- Parent Academy #2 Mental Health Awareness (7-12 grds) learning ctr @ 4pm - guidance
- Parent Academy #3 HESAA FAFSA Workshop (11-12 grds) learning ctr @ 5pm - guidance
- Green Day (recycles)

Wednesday, November 16

- ED/Staff Development & staff luncheon
- Museum of Jewish Heritage, grade 8 field trip

Thursday, November 17

Alt Home Visit for grades 3-6 Literacy Night, parents come after school 4:15-5:15

Friday, November 18

Model UN Club will be at Rutgers University for conference

Saturday, November 19

MET museum HS

Monday, November 21

Friendsgiving for 2nd grade in LC

Tuesday, November 22

- Virtual PTO meeting
- Q1 Award Ceremony & G&T pins, no parents, musical performance, K-2 @ 830, 3-6 @ 930, 7-8 prd 8 with SEL awards & music performance, HS in class & NSciS Induction Ceremony & student council induction - in gym
- Concert rehearsals - period 6 grades 3 & 4 general music classes & period 9 grades 7 & 8 general music classes - all in LC will need risers

Wednesday, November 23

- ED/No extended Care
- HS sports social

Thursday, November 24 - Friday, November 25

24-25 - School Closed for Thanksgiving Break

Monday, November 28 - Tuesday, December 6

Concert rehearsal K-2 period 8 in LC

Wednesday, November 30

- Museum of American Revolution, grade 7
- Concert practice - period 5 grades 3-6 rock band, period 7 MS/HS rock band - all in LC

III. Acceptance of Previous Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of October 2022 (Minute forwarded trustees via email)

Motion# 221130.1 Motioned by: Dr. Neri Seconded by: Mr. Eke Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES				V	V	V	
NO							
ABSTAIN	V						
ABSENT		V	V				

IV. Financial Section: Mr. Ilgar Sadigov, Board Secretary

Approval of Bills: Motion to approve the Bill List from October 27, 2022, to November 30, 2022. No unusual budgetary line-item account expenditure. (Attached)

Motion# 221130.2 Motioned by: Mr. Munisamy Seconded by: Dr. Neri Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

V. Human Resources

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the one-time payment to

- Ms. Ricks Shanta for coordinating the Speech and Debate team in the amount of \$750

Motion# 221130.3 Motioned by: Mr. Eke Seconded by: Mr. Munisamy Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves to change Ms. Bektas Birsan contract from Teacher's Aide to full time Elementary School Teacher with an annual salary of \$78,800 effective 12/1/2022 through 6/30/2023

Motion# 221130.4 Motioned by: Mr. Eke Seconded by: Dr. Neri Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following hiring

Ms. Sharday Johnson as a Full-time Substitute with benefits with annual salary of \$39,600 effective November 14, 2022 through June 30, 2023 (resume emailed)

Motion# 221130.5 Motioned by: Mr. Eke Seconded by: Dr. Neri Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

VI. Action Items

Motion to approve the recommendation of the Lead Person to approve the FY23 Annual Charter School Fiscal Questionnaire

Motion# 221130.6 Motioned by: Dr. Neri Seconded by: Dr. Rustamov Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

VII. Action Items

Motion to approve the recommendation of Lead Person to approve the following resolution:

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School has increased the tuition reimbursement rate from \$718 to \$779 per credit per fiscal year + up to 10% of the total amount reimbursed towards any applicable fees.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School has decided that any staff member in receipt of tuition reimbursement from TEECS shall not terminate his/her employment for two (2) years from course completion date or he/she will be required to pay back the reimbursement. Should TEECS terminate employment before the two-year period, a refund of the reimbursement will not be required.

Motion# 221130.7 Motioned by: Mr. Munisamy Seconded by: Mr. Eke Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

VIII. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following policy and regulations

- Integrated Pest Management Policy. (Attached)
- Integrated Pest Management Regulation (Attached)
- Green Purchasing Policy (Attached)

Motion# 221130.8 Motioned by: Dr. Rustamov Seconded by: Mr. Eke Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

IX. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the TEECS wellness committee consisting of school counselors, school nurse, physical education teachers, Social Emotional Learning Coordinators, and our administrative team. The committee members meet at least twice per month to discuss ideas, plan, and ensure the implementation of beneficial practices for physical health and wellness, mental health, and social emotional learning. Each committee member has their own responsibility in ensuring that the committee is effective and accurate in their implementation.

Motion# 221130.9 Motioned by: Mr. Eke Seconded by: Mr. Munisamy Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

X. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

RESOLVED, that the Board of Trustees of Thomas Edison EnergySmart Charter School has decided to pay one-time bonus of \$2000 for all full-time employees and \$1000 for part time employees at the last payroll of December 2022.

Motion# 221130.10 Motioned by: Mr. Munisamy Seconded by: Dr. Rustamov Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

Adjournment

Time: 8:25 pm

Motion# 221130.11 Motioned by: Dr. Neri **Seconded by:** Mr. Munisamy **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V	V	V	
NO							
ABSTAIN							
ABSENT		V	V				

Attachments

Previous Meeting Minutes

Bill List

Resume

Annual Charter School Fiscal Questionnaire

Integrated Pest Management Policy

Integrated Pest Management Regulation

Green Purchasing Policy