

Student Handbook Changes

This is a list of changes only. Changes are highlighted in yellow.

The full student handbook is available at www.teecs.org/student-handbooks

PLEASE NOTE: Students will not receive their locker assignments and PowerSchool account(s) will not be activated until both the Student Handbook and Chromebook Contract is received.

UNIFORM AND PERSONAL APPEARANCE

OFFICIAL UNIFORM:

Uniform Pants or Walking Shorts

- Properly fitting, appropriately colored (see grade level handbook) pants or shorts (kneecap length or longer). NO LEGGINGS ALLOWED.
- No jeans or jeggings except when given explicit permission.

Pants and walking shorts must be free from stains, holes and tears, fit properly, not be baggy or tight, not have a low waist, not be cargo style (no pockets on legs), and not be petal pushers. Staff reserves the right to determine if the uniform is appropriate.

Footwear

- Socks: Solid colored white, navy blue, brown or black must be worn at all times.
- Shoes (boys): Any flat rubber soled lace-up shoes, loafers, or sneakers. All shoes must be closed-toe and have a back. Shoelaces must be tied. NO CROCS OR BEDROOM SLIPPERS ARE PERMITTED.
- Shoes (girls): Any flat rubber soled lace-up shoes, loafers, sneakers, or ballet flats. All shoes must be closed-toe and have a back. Shoelaces must be tied. NO CROCS OR BEDROOM SLIPPERS ARE PERMITTED.
- No crocs, sandals, flip-flops, mules, bedroom slippers, patent leather shoes, light up shoes, heels or shoes with glitter.

DRESS DOWN DAYS

There will be times throughout the year that students will be permitted to come to school without their designated uniforms. Details on those specific days will be provided via e-mail; please follow the instructions for that day. Students will also be expected to follow basic grooming and clothing requirements listed above under *Additional Dress Code Requirements and Expectations as well as the guidelines below:*

- Skirts and dresses are to be kneecap length or longer or have leggings underneath
- If leggings are worn, shirts must cover the student's bottom and front area
- Tee shirts/blouses/dresses/other items must cover the shoulders, back, midriff and sides of the chest/torso. NO CROP TOPS!
- See-through clothing of any kind is not permitted unless a proper lining or garment is worn underneath. This includes, but it not limited to, sheer or mesh fabric.
- Ripped jeans are not allowed

ILLNESS, INJURY, AND MEDICATION POLICIES

Illness or Injury During the School Day

Please follow these rules if you become ill or are injured during the school day.

- Student's MUST report to the nurse's office. If the nurse is not available, you should report to Security.
- Students who contact a parent or guardian to pick them up without notifying the Nurse or Security will be referred to the grade appropriate school disciplinarian.
- Do not leave the building without permission. Always report to Security.

CELL PHONES AND ELECTRONIC DEVICES/RECORDING POLICY

Cell phones, other electronic devices and headphones cannot be used on school property between 7:50 am and 2:35 pm, except with permission from a teacher and/or administrator.

Students who contact a parent or guardian to pick them up without notifying the Nurse or Security will be referred to the grade appropriate school disciplinarian. Students are to report to the School Nurse if they are ill.

The taking, sharing and posting of pictures, video, and/or audio during school hours and activities is prohibited unless required for an academic task and under the direction of a staff member. Students may not use devices to record, transmit or post photographic images, video or audio of a person or persons on campus during school hour or activities, unless otherwise allowed by a staff member.

15. LOCKERS

A locker is an essential part of a student's life at TEECS. Use of lockers is strongly encouraged since backpacks will not be allowed in any of the classrooms. Backpacks will not be allowed in the classroom per TEECS school policy for the safety and security of all students and staff.

Students will be assigned a locker for his/her individual use at TEECS once the Student Handbook and Chromebook Contract has been signed on Community Pass.

TARDINESS TO SCHOOL

The TEECS Tardy Policy has been developed to emphasize the importance of each student being in the classroom for the entire period, as well as arriving on time to school every day. Learning the responsibility of getting to class on time is an integral part of TEECS's standard of excellence, which prepares students for success.

In our school, instructional time is viewed as a precious resource. Consequently we view chronic tardiness as a serious problem. Note that after each incident you will receive this notice; but if the problem continues additional consequences will be imposed.

Thank you for your support in ensuring students makes maximum use of class time and learns to be punctual. **School begins at 7:50 am.** Beginning the day promptly is important and demonstrates commitment to success.

If students are not in the building at 7:50 am, they need to go directly to security to obtain a tardy slip.

DISMISSAL POLICY

These instructions should be kept all year as a reference for dismissal procedures. Please read through and discuss them with your child. Forward any questions to the Main Office. Please remember that all rules and policies are there to keep the students of Thomas Edison EnergySmart Charter School safe and to get them home in the most efficient way possible.

1. **STUDENTS THAT EXIT THE BUILDING AT DISMISSAL AT 2:35 PM WILL NOT BE PERMITTED TO RETURN FOR 3 PM ACTIVITIES** (Clubs, Extended Care, Tutoring, Sports, etc.). Team members returning at 4 pm for practices and/or games will be permitted to enter through the Gym.
2. **STUDENTS ARE NOT PERMITTED TO LEAVE SCHOOL GROUNDS AT DISMISSAL UNLESS THEY ARE LEAVING FOR THE DAY.** This includes leaving while waiting for any transportation, including the school bus.
3. **STUDENTS NOT REGISTERED FOR A CLUB, EXTENDED CARE, TUTORING, OR ANY OTHER ACTIVITY, CANNOT STAY ON THE PREMISES.** This includes waiting for siblings and friends.

COVID-19 INFORMATION

Due to the current pandemic and the fluid changing of guidelines, all updated COVID-19 information will be shared through the Main Office and School Nurse.