

# M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

SEPTEMBER MEETING  
SEPTEMBER 29, 2021

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

# THOMAS EDISON ENERGYSMART CHARTER SCHOOL

150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873

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## **BOARD OF TRUSTEES** **REGULAR MEETING**

**Date** : September 29, 2021/ 7:30 pm  
**Place** : 150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873

### **I. Call To Order**

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:45 PM

### **II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.*

### **III. Flag Salute**

*I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

### **IV. Roll Call**

<b>BOARD MEMBERS</b>	<b>P/A</b>
Raif Rustamov (Board President)	P
Keshaw Sahay (Vice President)	E
Stephen Alexis (Board Member)	P
Ashok Munisamy (Board Member)	P
Mehmet Eke (Board Member)	E
Raquel Neri (Board Member)	P

### **Also Present:**

Oguz Yildiz (Lead Person)	P
Ilgar Sadigov (Board Secretary)	P

## **I. Public Comment**

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.*

## **II. Report by Lead Person**

Below is a schedule of the activities that have taken place since the last board meeting:

### ***Wednesday, September 1 - Friday, September 3***

- Early Dismissal days

### ***Wednesday, September 1***

- First day of school
- Rules & Procedures assembly, Grade 12, 5th period
- NWEA - MAP Testing Overview for New Staff (or anyone new to using MAP)

### ***Thursday, September 2***

- Newsela: Overview and Using Newsela to Meet Standards
- PD-MAP Growth Assessment program (1-3pm)

### ***Tuesday, September 7***

- Rules & Procedures assembly, Grade 11, 2nd period
- Rules & Procedures assembly, Grade 10, 4th period

### ***Wednesday, September 8***

- Rules & Procedures assembly, Grade 9, 2nd period
- Rules & Procedures assembly, Grade 8, 4th period
- Rules & Procedures assembly, Grade 7, 7th period

### ***Friday, September 10 - Monday, September 13***

- Suicide Prevention week (MS/HS classes will speak about it with School Counselor)

### ***Friday, September 10***

- 9/11 remembrance - flag colors dress down to make human flag on soccer field

### ***Tuesday, September 14 - Thursday, September 16***

- Start Strong Assessments
- Back to school nights (14: K-2, 9-12, 15: 3-6, 16: 7-8)

### ***Wednesday, September 15***

- Team Tryouts: Math Counts (6-8), Elem SO (3-6), MS SO (7-9), FLL (5-8), FTC (9-12)

### ***Saturday, September 18***

- Uniform store comes back (10am-6pm)

### ***Tuesday, September 21***

- Green Day - Zero Emissions Day

**Wednesday, September 22**

- School pictures

**Friday, September 24**

- NASA TechRise Virtual Field Trip – J Patel

**Saturday, September 25**

- MS Flag Football game 1 - WON vs BelovED Charter School 34-18

**Wednesday, September 29**

- PTO virtual meeting
- PSAT Pre-Administration

**Thursday, September 30**

- Virtual College Planning Session (Grades 9&10)

**III. Acceptance of Previous Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of June, 2021 (Minute forwarded trustees via email)

<b>Motion# 210929.1</b>	<b>Motioned by:</b>	Mr. Munisamy			<b>Seconded by:</b>	Dr. Rustamov		<b>Passed:</b>	Yes
ROLL CALL	<b>R Rustamov</b>	<b>K Sahay</b>	<b>S Alexis</b>	<b>A Munisamy</b>	<b>M Eke</b>	<b>R Neri</b>			
YES	V			V		V			
NO									
ABSTAIN			V						
ABSENT		V			V				

**IV. Financial Section: Mr. Ilgar Sadigov, Board Secretary**

**Approval of Bills:** Motion to approve the Bill List from June 10, 2021 to September 29, 2021. No unusual budgetary line item account expenditure. (Attached)

**Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and the Treasurer's Reports for month of November 2020 through May 2021. (emailed)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Monies are in agreement with the cash balance in the Governmental Funds for month of November 2020 through May 2021;

RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Monies be accepted.

**Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending August 31, 2021.

RESOLVED, by the Board of Trustees of Thomas Edison EnergySmart Charter School that the attached inter appropriation transfer made on the financial records of the Board affecting 2021-2022 budget be affirmed and approved. Certification of accounts:

**a. Board Secretary's Cert of Accounts:**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of August, 2021, no major budgetary line-item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
Mr. Ilgar Sadigov - Board Secretary

09/29/2021  
Date

**b. Board Certification of Accounts:**

RESOLVED, that after review of the Secretary's and Treasurer's reports for month of November 2020 through May 2021, and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Thomas Edison EnergySmart Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

<b>Motion# 210929.2</b>		<b>Motioned by:</b> Dr. Neri		<b>Seconded by:</b> Mr. Alexis		<b>Passed:</b> Yes	
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

**V. Human Resources**

- a. Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following hiring

Ms. Caudle Indiana as a full-time Elementary School LA & SS teacher with benefits with annual salary of [REDACTED] effective August 23, 2021 through June 30, 2022

Ms. Chang Vicky as a part-time Recess Aide without benefits with per-diem salary of [REDACTED] effective September 1, 2021 through June 30, 2022

Mr. Chu Dennis as a full-time Elementary School LA & SS teacher with benefits with annual salary of [REDACTED] effective August 23, 2021 through June 30, 2022

Ms. Denard Jennifer as a full-time School Counselor/College Guidance with benefits with annual salary of [REDACTED] effective July 1, 2021 through June 30, 2022

Ms. Negron Negron Phalisha as a full-time Spanish teacher with benefits with annual salary of [REDACTED] effective August 23, 2021 through June 30, 2022

Ms. Parveen Tabassum as a part-time Recess Aide without benefits with per-diem salary of [REDACTED] effective September 1, 2021 through June 30, 2022

Mr. Romano Justin as a full-time Elementary School Music & Art teacher with benefits with annual salary of [REDACTED] effective August 23, 2021 through June 30, 2022

Ms. Shek Jessica as a full-time Middle School ELA teacher with benefits with annual salary of [REDACTED] effective August 23, 2021 through June 30, 2022

Ms. Shivangi Patel as a part time Business teacher without benefits with a salary of [REDACTED] per semester effective September 1, 2021 through December 31, 2021

Ms. Suarez Julissa as a full-time High School Science teacher with benefits with annual salary of [REDACTED] effective August 23, 2021 through June 30, 2022

**Motion# 210929.3 Motioned by:** Mr. Alexis **Seconded by:** Mr. Munisamy **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

- b. Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approve the following resignations as of June 30 2020

Crystall	Erin	Elementary School LA & SS Teacher	FT
Payne	Justine	Elementary School LA & SS Teacher	FT
Stevens	Amanda	Middle School LA Teacher	FT

**Motion# 210929.4 Motioned by:** Mr. Munisamy **Seconded by:** Mr. Alexis **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## VI. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approve the following policies (policies forwarded trustees via email)

- 2021-2022 Chromebook Contract
- 2021-2022 TEECS Elementary School Student Handbook
- 2021-2022 TEECS High School Student Handbook
- 2021-2022 TEECS Middle School Student Handbook
- 2021-2022 TEECS Staff Handbook
- TEECS Safe Reopening Plan
- Handle with Care Policy
- Chapter 27 Emergency Virtual or Remote Instruction Programs
- Admission Policy

**Motion# 210929.5 Motioned by:** Mr. Munisamy **Seconded by:** Dr. Rustamov **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## **VII. Action Items**

Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of trustees of Thomas Edison EnergySmart Charter School has approved the acceptance of following grants:

- ESEA Title I-A in the amount of \$68,366
- ESEA Title II-A in the amount of \$13,846
- ESEA Title IV Part A in the amount of \$10,000
- Preschool and Charter Security Grant in the amount of \$31,265
- NJSIG safety Grant in the amount of \$3,106
- ARP IDEA Basic Grant in the amount of \$26,898

**RESOLVED**, that Board of trustees of TEECS has approved the rejection of following grant:

- ARP IDEA Preschool in the amount of \$2,293
- ESEA Title III in the amount of \$3,537
- ESEA Title III Immigrant in the amount of \$2,170

**Motion# 210929.6 Motioned by:** Mr. Alexis **Seconded by:** Dr. Neri **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## **VIII. Action Items**

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School has decided to pay \$1000 to Health (Medical) benefit waivers. Payment is going to be in two settlements one being in January (\$500) and the second one at the end of the year (\$500). If employee decides to waive his/her benefits after he/she enrolled in benefit plan or if an employee hired after the school year started than payment is going to be prorated.

**Motion# 210929.7 Motioned by:** Mr. Munisamy **Seconded by:** Dr. Neri **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## **IX. Action Items**

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School has decided to extend Mr. Stephen Alexis's term effective 09/01/2021 through 08/30/2024

**Motion# 210929.8 Motioned by:** Dr. Rustamov **Seconded by:** Mr. Munisamy **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V			V		V	
NO							
ABSTAIN			V				
ABSENT		V			V		

## **X. Action Items**

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School has decided to increase the Saturday School Tutoring and Full-day Events payment from \$150 per day to \$300 per day

**Motion# 210929.9 Motioned by:** Dr. Neri **Seconded by:** Mr. Munisamy **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## **Adjournment**

***Time: 8:28 PM***

**Motion# 210929.10 Motioned by:** Dr. Neri **Seconded by:** Dr. Rustamov **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## **Attachments**

Previous Meeting Minutes

Board Secretary's Reports

Treasurer's Reports

Bill List

Resumes

2021-2022 Chromebook Contract

2021-2022 TEECS Elementary School Student Handbook

2021-2022 TEECS High School Student Handbook

2021-2022 TEECS Middle School Student Handbook

2021-2022 TEECS Staff Handbook

TEECS Safe Reopening Plan

Admission Policy