

# M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

DECEMBER MEETING  
DECEMBER 15, 2021

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

# THOMAS EDISON ENERGYSMART CHARTER SCHOOL

150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873

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## **BOARD OF TRUSTEES** **REGULAR MEETING**

**Date** : December 15, 2021/ 7:30 pm  
**Place** : 150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873

### **I. Call To Order**

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:40 PM

### **II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.*

### **III. Flag Salute**

*I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

### **IV. Roll Call**

<b>BOARD MEMBERS</b>	<b>P/A</b>
Raif Rustamov (Board President)	P
Keshaw Sahay (Vice President)	E
Stephen Alexis (Board Member)	P
Ashok Munisamy (Board Member)	P
Mehmet Eke (Board Member)	E
Raquel Neri (Board Member)	P

### **Also Present:**

Oguz Yildiz (Lead Person)	P
Ilgar Sadigov (Board Secretary)	P

## **I. Public Comment**

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.*

## **II. Report by Lead Person**

Below is a schedule of the activities that have taken place since the last board meeting:

### **October 2021 - Breast Cancer/Anti-Bullying/Nat'l Spanish Heritage**

- 2 - SAT
- 4-8 - Bullying Prevention/Week of Respect - dress downs
- 5 - Fire Prevention - Fire Truck visit (K-1)
- 5 - Walk to School
- 6 - Staff Flu Shots
- 7 - Virtual Financial Aid Night (grades 11&12th)
- 9 - MS Flag Football game 2 - LOST vs Hudson Science and Arts Charter School, 6-38
- 11 - Closed for Indigenous People's Day
- 11 - PTO dine-out at Chipotle
- 12 - PTO chocolate sale presentation for K-6
- 13 - PSAT/NMSQT Grade 11
- 13 - Girls HS Volleyball Team game 1 - LOST vs GSB Knights, score 6-25
- 14 - Bright Star Children's Touring Theatre anti-bullying assemblies (K-3, 4-6)
- 14 - Girls HS Volleyball Team game 2 - LOST vs BeLoved Charter School, score 22-25 & 15-25
- 15 - Last day for MAP testing
- 15 - Breast Cancer Awareness - \$5 dress down
- 16 - MS Flag Football game 3 - LOST vs Pride Academy, 6-44
- 18-25 - Fall Book Fair
- 19 - EAC meeting at Umridith Hillsborough organic farm to learn about composting
- 20 - Girls HS Volleyball Team game 3 - LOST vs Cinnaminson High School, 11-25
- 20 - Teen Think Tank Project
- 21 - Senior Portraits/Staff Group Photo
- 22 - Green Day- Energy Awareness/black-out 8th prd, staff breakfast
- 22 - Girls HS Volleyball Team game 4 - WIN vs Paterson Arts & Science Charter School, 25-21
- 23 - ACT
- 23 - Beach Cleaning event
- 23 - MS Flag Football game 4 - WIN vs College Achieve, 20-6
- 25 - Reading Benchmarks grades 3-6, Writing Benchmarks grades 7-12
- 25 - Girls HS Volleyball Team game 5 - WIN vs College Achieve, 25-19, 25-13 & 25-12
- 26 - Writing Benchmarks grades 3-6, Reading Benchmarks grades 7-12
- 26 - PTO meeting via zoom
- 26 - PSAT/NMSQT Makeups Grade 11
- 27 - Math Benchmarks grades 3-6
- 27-28 - Math Benchmarks grades 7-12
- 28 - Petting Zoo for K-2 (rescheduled from 1st day)
- 28 - K-2 Spanish Heritage Month, other grades did earlier in the month
- 28 - Science Benchmarks grade 5
- 29 - Science Benchmark grades 8 & 11
- 29 - Halloween with Trunk or Treat (K-8), MS/HS Halloween Social

30-31 - Speech & Debate attended NSDA season opener at University of Kentucky - Veer Guda advanced to Semi-Finals in Lincoln Douglas Debate event, Ayesha Amir placed 6th in Informative Speaking event & 3rd in Original Oratory event, Anika Parthiban advanced to Semi-Finals in Informative Speaking event & placed 1st & won the Original Oratory event.

### **November 2021 - Best Cleaned Classroom Award**

1 - due date for parents in Community Pass which AP exams their student will be taking  
1 - deadline for students taking AP exam to join collegeboard & indicate taking exam  
1 - Lt. Col. Mr. Michael Castania from Civil Air Patrol speaking with honors physics class to explore Newton's Laws of Motion, a hands-on activity illustrating the three axes around which an aircraft revolves (yaw, pitch, & roll) with the application of the laws of motion and force, and RC aircraft if time/space allows.  
1-15 - College Application Early Decision Deadline  
2 - Election Day: half day, no extended care  
2-4 - Virtual PT Conferences/half days - Nov 2 (1-4pm), 3 (1-6pm) & 4 (1-4pm)  
4 - Picture Day make-ups/Diwali dress down  
5 - Closed for Diwali  
6 - SAT  
8 - Food Service Advisory Meeting (8am, cafeteria)  
8 - CAP (Child Assault Prevention) virtual parent info session for grades 6-8  
8-19 - Holiday Food Drive  
9-12 - CAP (Child Assault Prevention) classes for grades 6-8  
11 - Jeans for Troops/Veterans Day  
12 - 1st Q ends  
12 - FTC - First Place @ First FTC High School Robotics Tournament of the year, TEECS had the highest score, 6 games/6 wins, Tournament Champions, Overall First Place  
15 - 2nd Q begins  
17-18 - CAP (Child Assault Prevention) classes for grades 6-8  
18 - PTO meeting  
18 - Stevens Institute of Technology Trip, 11th grade  
18-19 - 12th grade Fairview Lake overnight trip  
22 - Staff Thanksgiving Luncheon  
23 - 1st Q Awards Ceremony  
24 - Green Day / Half day / no extended care  
25-26 - School Closed for Thanksgiving Break

### **Thursday, December 2**

8th Grade Virtual Orientation Environmental Science Academy Information Session

### **Monday, December 6**

Green Team trip to farm, Umrit Farm

### **Tuesday, December 7**

Staff PD/Early Dismissal

### **Wednesday, December 8**

Liberty Science Center workshop, grades 6-8

### **Thursday, December 9**

Virtual PTO Meeting - attend for Green Team  
NHS Induction Ceremony

**Friday, December 10 – Monday, December 13**  
NJSLA ELA grades 7-9

**Friday, December 10 – Wednesday, December 15**  
NJSLA ELA/Math grades 3-6

**Tuesday, December 14**  
Spelling Bee grades 1-8

**Tuesday, December 14 – Wednesday, December 15**  
NJSLA Math grades 7-12

**Tuesday, December 14 – Thursday, December 16**  
PTO Holiday Shop

**Wednesday, December 15**  
Geography Bee grades 4-8 (will not continue event)

**Thursday, December 16**  
Staff Party  
Jeopardy grades 3-8  
Winter Concert – Youtube Live Premier

**Thursday, December 16 – Friday, December 17**  
NJSLA Science grades 5, 8, 11

**Friday, December 17**  
Green Day (cleanup)/ED  
Class parties

**Monday, December 20 – Friday, December 31**  
Winter Break

### **III. Acceptance of Previous Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of September, 2021 (Minute forwarded trustees via email)

<b>Motion# 211215.1 Motioned by:</b> Dr. Neri <b>Seconded by:</b> Mr. Alexis <b>Passed:</b> Yes							
ROLL CALL	<b>R Rustamov</b>	<b>K Sahay</b>	<b>S Alexis</b>	<b>A Munisamy</b>	<b>M Eke</b>	<b>R Neri</b>	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

#### IV. Financial Section: Mr. Ilgar Sadigov, Board Secretary

**Approval of Bills:** Motion to approve the Bill List from September 30, 2021 to December 15, 2021. No unusual budgetary line-item account expenditure. (Attached)

**Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and the Treasurer's Reports for month of June 2021 through October 2021. (emailed)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Monies are in agreement with the cash balance in the Governmental Funds for month of June 2021 through October 2021;

RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Monies be accepted.

**Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending November 30, 2021.

RESOLVED, by the Board of Trustees of Thomas Edison EnergySmart Charter School that the attached inter appropriation transfer made on the financial records of the Board affecting 2021-2022 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of November, 2021, no major budgetary line-item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
Mr. Ilgar Sadigov - Board Secretary

12/15/2021  
Date

b. **Board Certification of Accounts:**

RESOLVED, that after review of the Secretary's and Treasurer's reports for month of June 2021 through October 2021, and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Thomas Edison EnergySmart Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Motion# 211215.2	Motioned by: Dr. Rustamov			Seconded by: Mr. Munisamy			Passed: Yes
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

#### V. Human Resources

Motion to approve the recommendation of the Lead Person to approve the following resolution.

- a. **RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following hiring

Mrs. Zenfira Alkan as a full-time Teacher's Aide with benefits with annual salary of [REDACTED] effective November 15, 2021 through June 30, 2022 (resume emailed)

- b. **RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approve the following resignations

Andrea	Fasciano	Resource Room Teacher	as of 10/29/21	FT
Bijayini	Routray	Hindi Teacher	as of 11/03/21	FT
Nermeen	Salib	Teacher's Aide	As of 11/12/21	FT

**Motion# 211215.3 Motioned by:** Mr. Alexis **Seconded by:** Dr. Rustamov **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## VI. Human Resources

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School has decided to pay one-time bonus of \$1500 for all full-time employees and \$750 for part time employees at the last payroll of December 2021.

**Motion# 211215.4 Motioned by:** Mr. Ashok **Seconded by:** Dr. Neri **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## VII. Action Items

Motion to approve the recommendation of the Lead Person to approve the Annual Charter School Fiscal Questionnaire

**Motion# 211215.5 Motioned by:** Dr. Rustamov **Seconded by:** Dr. Neri **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## VIII. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the school's membership of the New Jersey State Interscholastic Athletic Association

**Motion# 211215.6 Motioned by:** Mr. Alexis **Seconded by:** Dr. Neri **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## IX. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of trustees of Thomas Edison EnergySmart Charter School has approves school's 3-year ELL plan (emailed to trustees)

The overall goal of the three-year plan is to ensure an equitable and appropriate educational learning environment for students who are in the process of learning academic English. The three-year plan is also mandated by the state in accordance with Every Student Succeeds Act (ESSA).

TEECs identifies English language learners (ELLs) in accordance with state guidelines, by sending a home language survey (HLS) in both English and their native language upon enrollment. Next, the district administers the appropriate test to classify students as ELLs. If a student is identified as an ELL, he/she will receive ESL services. The past three years, the district's average 4-year graduation rate for current ELLs is 100%. 18% of ELLs in the past three years have exited the program. 100% of former ELLs met their math and ELA academic achievement indicators.

<b>Motion# 211215.7</b> Motioned by: Dr. Neri      Seconded by: Dr. Rustamov      Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## X. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of trustees of Thomas Edison EnergySmart Charter School has approved Board meeting schedule for 2022

<b>Motion# 211215.8</b> Motioned by: Mr. Alexis      Seconded by: Mr. Munisamy      Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## Adjournment

**Time: 8:14 PM**

<b>Motion# 211215.9</b> Motioned by: Dr. Neri      Seconded by: Dr. Rustamov      Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V	V		V	
NO							
ABSTAIN							
ABSENT		V			V		

## Attachments

Previous Meeting Minutes

Bill List

Annual Charter School Fiscal Questionnaire

Board Secretary's Reports

Budget Transfer

Treasurer's Reports

Resume