

# M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

JUNE MEETING  
JUNE 10, 2020

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

# THOMAS EDISON ENERGYSMART CHARTER SCHOOL

150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873

Tel: 732-412-7643 Fax: 732-412-7645

www.energysmartschool.org

## **BOARD OF TRUSTEES** **REGULAR MEETING**

**Date** : June 10, 2020/ 7:30 pm  
**Place** : 150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873

### **I. Call To Order**

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:45 pm

### **II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.*

### **III. Flag Salute**

*I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

### **IV. Roll Call**

<b>BOARD MEMBERS</b>	<b>P/A</b>
Raif Rustamov (Board President)	P
Keshaw Sahay (Vice President)	E
Stephen Alexis (Board Member)	P
Ashok Munisamy (Board Member)	E
Mehmet Eke (Board Member)	P
Raquel Neri (Board Member)	P

### **Also Present:**

Oguz Yildiz (Lead Person)	P
Ilgar Sadigov (Board Secretary)	P

## **I. Public Comment**

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.*

## **II. Report by Lead Person**

Below is a schedule of the activities that have taken place since the last board meeting:

### ***Monday, May 4 - Friday, May 8***

- Teacher Appreciation - PTO mailed gifts to staff/teachers

### ***Tuesday, May 12 - Friday, May 22***

- AP Exams - taken at home/online

### ***Thursday, May 21***

- Red Nose Day - virtual fundraising to get link for red nose app, selfies posted

### ***Friday, May 22***

- Green Day - virtual activities (create May flowers from recycled material inside/ outside homes, backyard cleanup, backpack cleanup)

### ***Thursday, May 28***

- K Orientation - virtual (admin preparing slide show)

### ***Friday, May 29***

- Virtual Field Day (Kruzik & Vetere organizing online events)

### ***Friday, May 29***

- William Paterson University Education Career Fair changed to online thru Handshake

### ***Monday, June 1 - Friday, June 5***

- AP Exam makeups - at home/online

### ***Monday, June 1 - Thursday, June 5 – Finals Week***

- 1st: Grades 3-11 ELA
- 2nd: Grades 3-11 Math
- 3rd: Grades 3-11 Science
- 4th: Grades 3-6 makeups 7-11 SS
- 5th: makeups for all grades

### ***Wednesday, June 3***

- 6th Virtual Moving-up Ceremony

### ***Friday, June 5***

- K & 8th Virtual Graduations
- Last day of school/4th quarter ends

### III. Acceptance of Previous Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of March, 2020 (Minute forwarded trustees via email)

<b>Motion# 200610.1</b>		<b>Motioned by: Dr. Neri</b>			<b>Seconded by: Dr. Rustamov</b>		<b>Passed: Yes</b>
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V					V	
NO							
ABSTAIN			V		V		
ABSENT		V		V			

### IV. Financial Section: Mr. Ilgar Sadigov, Board Secretary

**Approval of Bills:** Motion to approve the Bill List from March 26, 2020 to June 10, 2020. No unusual budgetary line item account expenditure. (Attached)

**Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and the Treasurer's Reports for months of January through May 2020. (emailed)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Monies are in agreement with the cash balance in the Governmental Funds for months of January through May 2020;

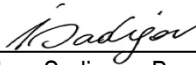
RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Monies be accepted.

**Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending May 31, 2020.

RESOLVED, by the Board of Trustees of Thomas Edison EnergySmart Charter School that the attached inter appropriation transfer made on the financial records of the Board affecting 2019-2020 budget be affirmed and approved. Certification of accounts:

a. **Board Secretary's Cert of Accounts:**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of May 31, 2020, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
Mr. Ilgar Sadigov - Board Secretary

06/10/2020  
Date

b. **Board Certification of Accounts:**

RESOLVED, that after review of the Secretary's and Treasurer's reports for months of January through May 2020, and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Thomas Edison EnergySmart Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

<b>Motion# 200610.2</b>		<b>Motioned by: Dr. Rustamov</b>			<b>Seconded by: Mr. Alexis</b>		<b>Passed: Yes</b>
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

## V. Action Items

Motion to approve the recommendations of the Lead Person to engage a vendor to provide School Cleaning Services and the School Business Administrator has recommended that TEECS solicit sealed bids from qualified firms interested in providing such services and has recommended that the Board of Trustees select such a vendor through a bid process; and the Board of Trustees finds that it is in the best interest of TEECS to accept such recommendations.

Motion# 200610.3 Motioned by: Mr. Alexis Seconded by: Dr. Rustamov Passed: Yes						
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri
YES	V		V		V	V
NO						
ABSTAIN						
ABSENT		V		V		

## VI. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School has awarded the food service contract renewal on a flat management fee basis. TEECS shall pay Maschio's Food Service Inc. an annual management fee in the amount of \$8,560.00. The management fee shall be payable in 10 monthly installments of \$856.00 per month commencing on September 1, 2020 and ending on June 30, 2021

Motion# 200610.4 Motioned by: Dr. Rustamov Seconded by: Mr. Eke Passed: Yes						
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri
YES	V		V		V	V
NO						
ABSTAIN						
ABSENT		V		V		

## VII. Action Items

Motion to approve the recommendation of Lead Person to approve following resolution

**RESOLVED**, that board of trustees of Thomas Edison EnergySmart Charter School has approved NJSIG Trust Agreement. (agreement emailed trustees via email)

Motion# 200610.5 Motioned by: Dr. Neri Seconded by: Mr. Eke Passed: Yes						
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri
YES	V		V		V	V
NO						
ABSTAIN						
ABSENT		V		V		

## VIII. Action Items

Motion to approve the recommendation of Lead Person to approve following resolution

**RESOLVED**, that board of trustees of Thomas Edison EnergySmart Charter School has approved Pandemic Preparedness Plan (agreement emailed trustees via email)

Motion# 200610.6 Motioned by: Dr. Neri Seconded by: Mr. Alexis Passed: Yes						
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri
YES	V		V		V	V
NO						
ABSTAIN						
ABSENT		V		V		

## IX. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of trustees of Thomas Edison EnergySmart Charter School has approved the acceptance of following grants:

- CARES Emergency Relief Grant in the amount of \$38,580
- IDEA Basic in the amount of \$91,280
- ESEA Title I-A in the amount of \$52,217
- ESEA Title II-A in the amount of \$12,453
- ESEA Title IV Part A in the amount of \$10,000
- NJSIG safety Grant in the amount of \$2,877.66

**RESOLVED**, that Board of trustees of TEECS has approved the rejection of following grant:

- IDEA Preschool in the amount of \$2,426
- ESEA Title III Immigrant in the amount of \$1,564

**RESOLVED**, that Board of trustees of TEECS has approved the participation in the Title III fund (in the amount of \$5,044) Consortium with Central Jersey College Prep Charter School

Motion# 200610.7 Motioned by: Mr. Eke				Seconded by: Mr. Alexis		Passed: Yes	
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

## X. Human Resources

- a. Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following hiring

Ms. Fakhry Malak as a full time ESL Teacher with benefits with an annual salary of \$47,000 effective August 20, 2020 through June 30, 2021

Ms. Supple Alyssa as a full time Language Arts Teacher with benefits with an annual salary of \$54,100 effective August 20, 2020 through June 30, 2021

Motion# 200610.8 Motioned by: Mr. Alexis				Seconded by: Dr. Neri		Passed: Yes	
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

- b. Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following contract renewals

Araujo	Robbyn-Sue	Kindergarten	FT
Azofeifa	Hannah	LA&SS Teacher	FT
Callahan	Melissa	Elementary School Math	FT
Crystall	Erin	LA & SS Teacher	FT
Dey	Heather	3rd Grade Math and Science	FT
English	Jeanne-Marie	3rd Grade	FT
Gedik	Sahabettin	Turkish	FT
Hannon Dutton	Kimberly	1st Grade	FT
Johnson	Kristen	2nd Grade	FT
Krane	Laura	2nd Grade	FT
Kruzik	Gabrielle	Elem. School PE	FT
Lamattina	Maria	Elem. School Teacher	PT
Lindenbaum	Courtney	1st Grade	FT
Obeng	Samuel	K-7 Computer	FT
Patel	Jignasha	4-6 Science	FT
Patel	Riddhi	Elementary School Math Teacher	FT
Payne	Justine	4th Grade ELA &SS	FT
Routray	Bijayini	Full time Substitute & Hindi	FT
Taberna	Stephanie	Kindergarten	FT
Stevens	Amanda	LA Teacher	FT
Abdala	Mona	Art Teacher	FT
Altayli	Kursad	High School Math	FT
Bhattad	Shrijaya	High School Math	FT
Gross	Colin	LA Teacher	FT
Martinez	Deysi	Spanish teacher	FT
Rahman	Tawheed	High School SS	FT
Taylor	Elena	Music Teacher	FT
Tong	Huseyin	Math Instructional Coordinator	FT
Unal	Ammar	Computer Teacher	FT
Vendemia	Victoria	High School LA	FT
Vetere	Anthony	PE Teacher	FT
Yeung	Gabriel	Science	FT
Hasani	Ada	Substitute Teacher	FT
Marmolejos	Elizabeth	Substitute Teacher	FT
Ozatalay	Aysenur	Substitute Teacher	FT
Ricks	Shanta	Substitute Teacher	FT

Santhanakrishnan	Sasikala	Substitute Teacher	PT
Fasciano	Andrea	Resource Room	FT
Khomyak	Romana	Resource Room	FT
Bektas	Birsen	Teachers Aide	FT
Finer	Sarah	Teachers Aide	FT
Yildiz	Oguz	Lead Person	FT
Aydos	Yucel	Project Coordinator	FT
Ghosh	Maya	Curriculum Supervisor	FT
Govindaraju	Rajasri	Academic Supervisor for Curriculum and Special Ed.	FT
Hascup	Diana	Activity Coordinator	FT
Guliyev	Ilkin	Assistant to BA/HR	FT
Sadigov	Ilgar	SBA	FT
Cakir	Ahmet	IT Assistant/Robotics Coach	FT
Kurtulus	Abdurrahman	IT Manager	FT
Allison	Jeannette	Administrative Assistant	FT
Graf	Jessica	Main Office Sec. / Enrollment Coord.	FT
Karaguduk	Abdulgafur	Custodian	FT
Kelly	Kathleen	Lunch Aide	PT
Kochan	Medine	Custodian	FT
Sanchez	Mario	Custodian/Hallway Monitor	FT
Bailly	Mathew	Security	PT
Bauman	Damian	Security	FT
Gargas	Nicolas	Safety & Security Coordinator	FT
Texas	William	Security	PT
Thompson	Jennifer	Nurse	FT
Turk	Omer	School Counselor/ College Guidance	FT

**Motion# 200610.9** Motioned by: Mr. Alexis      Seconded by: Mr. Eke      Passed: Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

- c. Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approve the following resignations as of June 30 2020

Kim	David	Math Teacher	FT
Soukas	Constantina	Social Studies Teacher	FT



<b>Motion# 200610.10 Motioned by: Mr. Alexis      Seconded by: Mr. Eke      Passed: Yes</b>							
ROLL CALL	<b>R Rustamov</b>	<b>K Sahay</b>	<b>S Alexis</b>	<b>A Munisamy</b>	<b>M Eke</b>	<b>R Neri</b>	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

d. Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approve the following non-renewals

Ashby	Kathryn	Smart Tech & Character Ed teacher	FT
Comella	Dennis	Science Teacher	FT

<b>Motion# 200610.11 Motioned by: Mr. Alexis      Seconded by: Mr. Eke      Passed: Yes</b>							
ROLL CALL	<b>R Rustamov</b>	<b>K Sahay</b>	<b>S Alexis</b>	<b>A Munisamy</b>	<b>M Eke</b>	<b>R Neri</b>	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

e. Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approves the following bonuses

Dr. Aydos Yucel - \$2000 – for his time and effort spent on Science Olympiad team

Mr. Unal Ammar - \$1000 - for his time and effort spent on Science Olympiad team

Mr. Comella Dennis - \$1000 - for his time and effort spent on Science Olympiad team

<b>Motion# 200610.12 Motioned by: Mr. Eke      Seconded by: Dr. Neri      Passed: Yes</b>							
ROLL CALL	<b>R Rustamov</b>	<b>K Sahay</b>	<b>S Alexis</b>	<b>A Munisamy</b>	<b>M Eke</b>	<b>R Neri</b>	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

## Adjournment

**Time: 8:16 pm**

<b>Motion# 200610.13 Motioned by: Mr. Eke      Seconded by: Mr. Alexis      Passed: Yes</b>							
ROLL CALL	<b>R Rustamov</b>	<b>K Sahay</b>	<b>S Alexis</b>	<b>A Munisamy</b>	<b>M Eke</b>	<b>R Neri</b>	
YES	V		V		V	V	
NO							
ABSTAIN							
ABSENT		V		V			

## Attachments

Previous Meeting Minutes, Bill List, Board Secretary Reports, Treasurers reports, Pandemic preparedness plan, NJSIG Trust Agreement, New teachers resumes.