

# M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

DECEMBER MEETING  
DECEMBER 18, 2019

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

**THOMAS EDISON ENERGYSMART CHARTER SCHOOL**  
150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873  
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**BOARD OF TRUSTEES**  
**REGULAR MEETING**

**Date** : December 18, 2019/ 7:30 pm  
**Place** : 150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873

**I. Call To Order**

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:52 PM

**II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.*

**III. Flag Salute**

*I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

**IV. Roll Call**

<b>BOARD MEMBERS</b>		<b>P/A</b>
Raif Rustamov (Board President)		P
Keshaw Sahay (Vice President)		P
Stephen Alexis (Board Member)		E
Ashok Munisamy (Board Member)		E
Mehmet Eke (Board Member)		P
Raquel Neri (Board Member)		P

**Also Present:**

Oguz Yildiz (Lead Person)	E
Ilgar Sadigov (Board Secretary)	P

## **I. Public Comment**

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.*

## **II. Report by Lead Person**

Below is a schedule of the activities that have taken place since the last board meeting:

### ***Friday, November 1***

- Quarter 1 ends
- October's Green Day
- 9<sup>th</sup> grade participate in Junior Achievement Career Expo at RVCC

### ***Saturday, November 2***

- Open House 10-11am
- MathCounts Team won 3rd place at Princeton University

### ***Monday, November 4***

- Thanksgiving Food Drive started

### ***Wednesday, November 6***

- Jeans for Troops Dress Down (raised \$427)
- UNICEF Boxes (raised \$307)

### ***Saturday, November 9***

- FTC Competition at Howell High School, TEECS won 1st place out of 17 schools

### ***Monday, November 11 – Friday, November 15***

- Anti-Bully Week

### ***Monday, November 11***

- Veteran's Day Assembly (Elementary-Veteran guest speaker to talk about his experiences & students prepared something to present to the Veteran; MS/HS-7th Grade: Introduce what Veteran's Day is, 8th Grade: Poem, 9th Grade: Patriotic Song, 11th Grade: Speakers-extemporaneous reading & an original piece on Veteran's Day - Winston Churchill, Teddy Roosevelt, 10th Grade: Interview the Veteran live)

### ***Tuesday, November 12***

- PTO meeting
- Last day to check lost & found before donation

### ***Wednesday, November 13***

- Officer Flanders visits for Assembly on Bullying, Cyber Security & Drugs & Violence

### ***Thursday, November 14***

- Grade 9 took field trip to Amazon Fulfillment Center
- Grade 11 took field trip to Merck (Branchburg location)

- Award Ceremony for first quarter
- Started Trex Recycling – recycling of plastic waste

***Saturday, November 16***

- Model UN Team participated in a MUN event at Franklin High School where they were part of the DISEC Committee which discussed the disarmament of chemical weapons.

***Sunday, November 17***

- PTO Bowling event at Bowlero

***Tuesday, November 19***

- Picture Day makeups
- Academy Transfer Workshop for Juniors at RVCC

***Wednesday, November 20***

- 9G & 9T RVCC students on field trip to Rutgers Plasma Laboratory & Hydroponics

***Friday, November 22***

- Last day for Thanksgiving Food Drive

***Saturday, November 23***

- FTC High School Robotics teams went to Kane University to participate in an FTC Meet-up Event. TEECS' Girls Team, Fembot, and the High School Team, EnergySmart, both participated.

***Sunday, November 24***

- FLL Middle School Robotics teams, EnergySmart and RoboSmart, went to Bound Brook High School to participate in the Bound Brook Bash qualifying event. TEECS won the Core Values Award.

***Monday, November 25***

- PTO provided staff with mini pies for the holiday
- Staff potluck dinner

***Wednesday, November 27***

- Early Dismissal

***Thursday, November 28 – Friday, November 29***

- School Closed for Thanksgiving Holiday

***Monday, December 2 – Friday, December 6***

- PTO Holiday Shop

***Friday, December 6***

- PTO Cookies with Santa

***Saturday, December 7***

- Vex IQ Robotics competition in Cherry Hill, South Jersey. First time in history, we ranked top three at Robotics! STAR HUNTERS FIRST Place, ROBOTEECS and PROGRAMVEX, for placing second and third respectively in the VEX IQ Tournament. RoboTeecs received Design Award!
- MS Basketball game in Woodbridge (LOST)

- HS Basketball game in South Jersey (LOST)

***Saturday, December 7 – Sunday, December 8***

- HS MUN event at Rutgers representing Uruguay & Syria. The theme of RUMUN 2019 will be “Dichotomy of Partnerships.”
- National Speech and Debate Club participated at Princeton University Chamber and qualified to Semi Finals

***Monday, December 9***

- National Speech & Debate Club Induction Ceremony (4:00-5:00pm)

***Monday, December 9 – Friday, December 13***

- Scholastic Book Fair

***Tuesday, December 10***

- PTO Meeting (6:00pm – revised date)

***Thursday, December 12***

- Early Dismissal (12:35pm)
- NHS Induction Ceremony (1:30pm)
- Winter Concert (Grades K-2 @ 4:00pm, Grades 3-5 @ 5:15pm, Grades 6-11 @ 7:00pm)

***Friday, December 13 – Friday, December 20***

- NJSLA Practice Tests

***Sunday, December 15***

- TEECS Winter Performance at Somerset Jewish Heritage Center.

***Monday, December 16***

- Spelling Bee (grades K-8)

***Tuesday, December 17***

- Staff photo
- Geography Bee (grades 4-8)

***Wednesday, December 18***

- Staff holiday party (4-5pm)
- Jeopardy (grades 3-11)

***Friday, December 20***

- Last day for Toothbrush Donations

***Monday, December 23 – Friday, January 3***

- Winter Break

***Monday, January 6***

- School resumes

### III. Acceptance of Previous Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of October, 2019 (Minute forwarded trustees via email)

Motion# 191218.1		Motioned by: Mr. Sahay			Seconded by: Mr. Eke		Passed: Yes
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES		V			V		
NO							
ABSTAIN	V					V	
ABSENT			V	V			

### IV. Financial Section: Mr. Ilgar Sadigov, Board Secretary

**Approval of Bills:** Motion to approve the Bill List from October 31, 2019 to December 18, 2019. No unusual budgetary line item account expenditure. (Attached)

**Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and the Treasurer's Reports for month of July, August, September and October 2019. (emailed)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Monies are in agreement with the cash balance in the Governmental Funds for month of July, August, September and October 2019;

RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Monies be accepted.


**Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending November 30, 2019.

RESOLVED, by the Board of Trustees of Thomas Edison EnergySmart Charter School that the attached inter appropriation transfer made on the financial records of the Board affecting 2018-2019 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of November 30, 2019, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
Mr. Ilgar Sadigov - Board Secretary

12/18/2019  
Date

b. **Board Certification of Accounts:**

RESOLVED, that after review of the Secretary's and Treasurer's reports for month of July, August, September and October 2019, and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Thomas Edison EnergySmart Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Motion# 191218.2		Motioned by: Mr. Sahay			Seconded by: Dr. Neri		Passed: Yes
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

## V. Human Resources

- a. Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School approve the following resignations

Rodriguez	Betania	Spanish Teacher	As of 01/19/2020	FT
Soukas	Constantina	SS Teacher	As of 02/13/2020	FT

**Motion# 191218.3 Motioned by:** Mr. Eke **Seconded by:** Mr. Sahay **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

- b. **RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School has decided to pay one time bonus of \$500 for all full time employees and \$250 for part time employees at the last payroll of December 2019.

**Motion# 191218.4 Motioned by:** Mr. Eke **Seconded by:** Mr. Sahay **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

## VI. Action Items

Motion to approve the recommendation of the Lead Person to approve the Annual Charter School Fiscal Questionnaire

**Motion# 191218.5 Motioned by:** Mr. Sahay **Seconded by:** Dr. Neri **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

## VII. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of trustees of Thomas Edison EnergySmart Charter School has approved Board meeting schedule for 2020

**Motion# 191218.6 Motioned by:** Mr. Eke **Seconded by:** Mr. Sahay **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

## **VIII. Action Items**

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Audit Report based on 2018-2019 school year is accepted. No findings have been reported.

<b>Motion# 191218.7 Motioned by: Mr. Sahay      Seconded by: Mr. Eke      Passed: Yes</b>							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

## **IX. Action Items**

Motion to approve the recommendation of the Lead person to approve MOA between Education and Law Enforcement Officials.

<b>Motion# 191218.8 Motioned by: Dr. Rustamov      Seconded by: Mr. Sahay      Passed: Yes</b>							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

## **Adjournment**

***Time: 8:24 PM***

<b>Motion# 191218.9 Motioned by: Mr. Eke      Seconded by: Mr. Sahay      Passed: Yes</b>							
ROLL CALL	R Rustamov	K Sahay	S Alexis	A Munisamy	M Eke	R Neri	
YES	V	V			V	V	
NO							
ABSTAIN							
ABSENT			V	V			

## **Attachments**

Previous Meeting Minutes

Treasurers Reports

MOA

Annual Charter School Fiscal Questionnaire

Bill List

Board Secretary Reports

FY19 Audit Report

Board meeting schedule for 2020