

# M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

JUNE MEETING  
JUNE 21<sup>ST</sup>, 2017

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

**THOMAS EDISON ENERGYSMART CHARTER SCHOOL**  
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**BOARD OF TRUSTEES**  
**REGULAR MEETING**

**Date** : June 21, 2017/ 7:30 pm  
**Place** : 150 Pierce St. 2<sup>nd</sup> Floor, Somerset, NJ 08873

**I. Call To Order**

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:44 PM

**II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.*

**III. Flag Salute**

*I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

**IV. Roll Call**

<b>BOARD MEMBERS</b>		<b>P/A</b>
Raif Rustamov (Board President)		P
Keshaw Sahay (Vice President)		E
Naif Tiryaki (Board Member)		E
Stephen Alexis (Board Member)		P
Ashok Munisamy (Board Member)		E
Mehmet Eke (Board Member)		P
Raquel Neri (Board Member)		P

**Also Present:**

Oguz Yildiz (Lead Person)	P
Ilgar Sadigov (Board Secretary)	P

## V. Public Comment

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.*

## VI. Report by Lead Person

Below is a schedule of the activities that have taken place since the last Board meeting:

**Saturday, June 3** Innovation Day, 9-11am grades 3-5 presented; 11-1pm grades 6-8 presented

**Monday, June 5** Donuts with Dads grades K-4

**Tuesday, June 6** Donuts with Dads grades 5-8

**Thursday, June 8** Kindergarten Graduation

**Friday, June 9** Kindergarten trip to Crayola Factory, 8<sup>th</sup> grade graduation

**Monday, June 12 – Friday, June 16** Half days, finals & \$1 Spirit Days for Library

**Saturday, June 10** Band trip/performance at Dorney Park

**Monday, June 12** finals start, Spirit Day – Pajama Day

**Tuesday, June 13** finals day 2, Spirit Day – Toonie Tuesday, Drama Show performance – Annie Jr.

**Wednesday, June 14** finals day 3, Spirit Day – America Day, Panasonic Luncheon

**Thursday, June 15** finals day 4, Spirit Day – Rainbow Day, Drama Show performance – Annie Jr.

**Friday, June 16** finals day 5, Spirit Day – School Spirit Day, Accuplacer Test for 8<sup>th</sup> grade students

**Monday, June 19 – Wednesday, June 21** half days

**Monday, June 19** PTO Dress Down

**Wednesday, June 21** Last Day of School!!, RVCC MOA Signing

## VII. Acceptance of Previous Meeting Minutes

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of May, 2017 (Minutes forwarded to Trustees via email)

Motion# 170621.1	Motioned by: Mr. Rustamov			Seconded by: Mr. Alexis			Passed: Yes
ROLL CALL	R Rustamov	K Sahay	N Tiryaki	S Alexis	A Munisamy	M Eke	R Neri
YES	V			V			V
NO							
ABSTAIN						V	
ABSENT		V	V		V		

## VIII. Financial Section: Mr. Ilgar Sadigov, Board Secretary

**Approval of Bills:** Motion to approve the Bill List from June 1, 2017 to June 21, 2017. No unusual budgetary line item account expenditure. (Attached)

**Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and the Treasurer's Reports for month of May 2017. (Attached)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Monies are in agreement with the cash balance in the Governmental Funds of as of May 2017;

RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Monies be accepted.

**Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending May 31, 2017.

RESOLVED, by the Board of Trustees of Thomas Edison EnergySmart Charter School that the attached inter appropriation transfer made on the financial records of the Board affecting 2016-2017 budget be affirmed and approved.  
Certification of accounts:

a. **Board Secretary's Cert of Accounts:**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of May 2017, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
Mr. Ilgar Sadigov - Board Secretary

06/21/2017  
Date

b. **Board Certification of Accounts:**

RESOLVED, that after review of the Secretary's and Treasurer's reports for May 2017, and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Thomas Edison EnergySmart Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Motion# 170621.2 Motioned by: Mr. Eke      Seconded by: Mr. Rustamov      Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	N Tiryaki	S Alexis	A Munisamy	M Eke	R Neri
YES	V			V		V	V
NO							
ABSTAIN							
ABSENT		V	V		V		

**IX. Action Items**

Motion to approve the recommendation of Lead Person to approve following resolution

**RESOLVED**, that board of trustees of Thomas Edison EnergySmart Charter School has approved Annual Report

Motion# 170621.3 Motioned by: Mrs. Neri      Seconded by: Mr. Eke      Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	N Tiryaki	S Alexis	A Munisamy	M Eke	R Neri
YES	V			V		V	V
NO							
ABSTAIN							
ABSENT		V	V		V		

**X. Action Items**

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School has awarded the food service contract to Maschio's Food Service Inc. on a flat management fee basis. TEECS shall pay Maschio's Food Service Inc. an annual management fee in the amount of \$8,000.00. The management fee shall be payable in 10 monthly installments of \$800.00 per month commencing on September 1, 2017 and ending on June 30, 2018

Motion# 170621.4 Motioned by: Mr. Eke      Seconded by: Mr. Alexis      Passed: Yes							
ROLL CALL	R Rustamov	K Sahay	N Tiryaki	S Alexis	A Munisamy	M Eke	R Neri
YES	V			V		V	V
NO							
ABSTAIN							
ABSENT		V	V		V		

## **XI. Action Items**

Motion to approve the recommendations of the Lead Person to engage a vendor to provide Student Database Systems Services and the School Business Administrator has recommended that TEECS solicit Request for Proposal from qualified firms interested in providing such services and has recommended that the Board of Trustees select such a vendor through a RFP process; and the Board of Trustees finds that it is in the best interest of TEECS to accept such recommendations.

<b>Motion# 170621.5 Motioned by: Mr. Rustamov      Seconded by: Mrs. Neri      Passed: Yes</b>							
ROLL CALL	R Rustamov	K Sahay	N Tiriyaki	S Alexis	A Munisamy	M Eke	R Neri
YES	V			V		V	V
NO							
ABSTAIN							
ABSENT		V	V		V		

## **XII. Action Items**

Motion to approve the recommendations of the Lead Person to engage a vendor to provide School Cleaning Services and the School Business Administrator has recommended that TEECS solicit sealed bids from qualified firms interested in providing such services and has recommended that the Board of Trustees select such a vendor through a bid process; and the Board of Trustees finds that it is in the best interest of TEECS to accept such recommendations.

<b>Motion# 170621.6 Motioned by: Mr. Alexis      Seconded by: Mr. Eke      Passed: Yes</b>							
ROLL CALL	R Rustamov	K Sahay	N Tiriyaki	S Alexis	A Munisamy	M Eke	R Neri
YES	V			V		V	V
NO							
ABSTAIN							
ABSENT		V	V		V		

## **XIII. Action Items**

Motion to approve the recommendation of the Lead Person to approve the following resolution.

**RESOLVED**, that the Board of trustees of Thomas Edison EnergySmart Charter School has approved the acceptance of following grant:

- IDEA Basic in the amount of \$62,524

**RESOLVED**, that Board of trustees of TEECS has approved the rejection of following grant:

- IDEA Preschool in the amount of \$2,048

<b>Motion# 170621.7 Motioned by: Mr. Rustamov      Seconded by: Mr. Alexis      Passed: Yes</b>							
ROLL CALL	R Rustamov	K Sahay	N Tiriyaki	S Alexis	A Munisamy	M Eke	R Neri
YES	V			V		V	V
NO							
ABSTAIN							
ABSENT		V	V		V		

**Adjournment*****Time: 8:45 PM*****Motion# 170621.8   Motioned by: Mr. Alexis   Seconded by: Mr. Rustamov   Passed: Yes**

ROLL CALL	R Rustamov	K Sahay	N Tiryaki	S Alexis	A Munisamy	M Eke	R Neri
YES	V			V		V	V
NO							
ABSTAIN							
ABSENT		V	V		V		

**Attachments**

Bill List

Budget Transfer

Board Secretary Report

Treasurers Report