

# M I N U T E S



THOMAS EDISON ENERGYSMART CHARTER SCHOOL

BOARD OF TRUSTEES

DECEMBER MEETING  
DECEMBER 17<sup>TH</sup>, 2015

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

# THOMAS EDISON ENERGYSMART CHARTER SCHOOL

92 Cortelyous Ln, Somerset, NJ 08873

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## **BOARD OF TRUSTEES**

### **REGULAR MEETING**

**Date** : December 17, 2015/ 6:30 pm  
**Place** : 92 Cortelyous Ln. Somerset, NJ 08873

#### **I. Call To Order**

The Regular Board Meeting of Thomas Edison EnergySmart Charter School is called to order. Time: 7:00 PM

#### **II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Thomas Edison EnergySmart Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Courier News'. The Board reserves the right to act on any and all agenda items.*

#### **III. Flag Salute**

*I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

#### **IV. Roll Call**

<b>BOARD MEMBERS</b>	<b>P/A</b>
Raif Rustamov (Board President)	P
Keshaw Sahay (Vice President)	P
Hanin Taysir Nashif (Board Member)	E
Naif Tiryaki (Board Member)	E
Ferit Ucar (Board Member)	E
Ferhat Ture (Board Member)	P
Stephen Alexis (Board Member)	P

#### **Also Present:**

Oguz Yildiz (Lead Person)	P
Ilgar Sadigov (Board Secretary)	P

## **I. Public Comment**

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. While all comments will be considered and a response will be made if and when appropriate, the Board will not respond to speakers at the time of their appearance. Board President or designee closes the public comment session on any topic.*

## **II. Report by Lead Person:**

***Monday, November 30*** Submitted our MOA.

***Dec 1-11*** Parent Breakfasts

***Friday, December 4*** PTO Fall/Winter Festival at Senior Center.

***Saturday, December 12*** Barnes & Noble Book Fair.

***Monday, December 14*** Parent Lobby Day in Trenton, Yildiz had dinner with Bonnie Watson, Congresswoman.

***Tuesday, December 15*** Spelling Bee, Food Bank Trip/Donation with DOE Commissioner.

***Wednesday, December 16*** Jeopardy, Winter Concert for K-3.

***Thursday, November 19*** Donuts with Dads Grades 4-7.

## **III. Acceptance of Previous Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting:

- ❖ Regular Meeting Minutes of November, 2015 (Minutes forwarded to Trustees via email)

**Motion# 151217.1 Motioned by:** Mr. Ture **Seconded by:** Mr. Rustamov **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	H Nashif	N Tiriyaki	F Ucar	F Ture	S Alexis
YES	V	V				V	
NO							
ABSTAIN							V
ABSENT			V	V	V		

#### **IV. Financial Section: Mr. Ilgar Sadigov, Board Secretary**

**Approval of Bills:** Motion to approve the Bill List from November 20, 2015 to December 17, 2015. No unusual budgetary line item account expenditure. (Attached)

**Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and the Treasurer's Reports for month of November 2015. (Attached)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Monies are in agreement with the cash balance in the Governmental Funds of as of November 2015;

RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Monies be accepted.

**Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending November 31, 2015.

RESOLVED, by the Board of Trustees of Thomas Edison EnergySmart Charter School that the attached inter appropriation transfer made on the financial records of the Board affecting 2015-2016 budget be affirmed and approved.

Certification of accounts:

**a. Board Secretary's Cert of Accounts:**

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of November 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
\_\_\_\_\_  
Mr. Ilgar Sadigov - Board Secretary

12/19/2015  
\_\_\_\_\_  
Date

**b. Board Certification of Accounts:**

RESOLVED, that after review of the Secretary's and Treasurer's reports for November 2015, and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Thomas Edison EnergySmart Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

**Motion# 151217.2 Motioned by: Mr. Rustamov Seconded by: Mr. Ture Passed: Yes**

ROLL CALL	R Rustamov	K Sahay	H Nashif	N Tiryaki	F Ucar	F Ture	S Alexis
YES	V	V				V	V
NO							
ABSTAIN							
ABSENT			V	V	V		

#### **V. Action Items**

No HIB case has been reported

#### **VI. Human Resources**

No Changes

## VII. Action Items

Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Corrective Action Plan based on 2014 -2015 Audit Report is accepted. One finding have been reported.

**Motion# 151217.3 Motioned by:** Mr. Rustamov **Seconded by:** Mr. Alexis **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	H Nashif	N Tiryaki	F Ucar	F Ture	S Alexis
YES	V	V				V	V
NO							
ABSTAIN							
ABSENT			V	V	V		

## VIII. Action Items

Motion to approve the following field trips

Trip Date	Trip Times	Grades Attending	Trip Location	Student	Chap.	Cost
01/08/16	3:00 PM – 4:45 PM	Grade 5-7 Class Trip	Brunswick Zone, Rt 1/130, North Brunswick , NJ	22	2	\$121.25
1/8 – 1/9	11:00 AM	CAMP Students	Philadelphia Zoo - 3400 W Girard Ave, Philadelphia, PA 19104	16	4	
01/15/16	3:00 PM – 4:45 PM	Bowling Club	Brunswick Zone, Rt 1/130, North Brunswick, NJ	22	2	\$121.25
01/22/16	3:00 PM – 4:45 PM	Bowling Club	Brunswick Zone, Rt 1/130, North Brunswick, NJ	22	2	\$121.25
01/29/16	3:00 PM – 4:45 PM	Bowling Club	Brunswick Zone, Rt 1/130, North Brunswick, NJ	22	2	\$121.25

**Motion# 151217.4 Motioned by:** Mr. Ture **Seconded by:** Mr. Sahay **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	H Nashif	N Tiryaki	F Ucar	F Ture	S Alexis
YES	V	V				V	V
NO							
ABSTAIN							
ABSENT			V	V	V		

## IX. Action Items

Motion to approve Board meeting schedule for 2016 (Attached)

**Motion# 151217.5 Motioned by:** Mr. Ture **Seconded by:** Mr. Rustamov **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	H Nashif	N Tiryaki	F Ucar	F Ture	S Alexis
YES	V	V				V	V
NO							
ABSTAIN							
ABSENT			V	V	V		

## X. Action Items

Motion to accept the resignation of Mrs. Hanin Nashif as a board member.

**Motion# 151217.6 Motioned by:** Mr. Rustamov **Seconded by:** Mr. Alexis **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	H Nashif	N Tiryaki	F Ucar	F Ture	S Alexis
YES	V	V				V	V
NO							
ABSTAIN							
ABSENT			V	V	V		

## **XI. Action Items**

Motion to approve the recommendation of the Lead Person to approve the following resolution;

**RESOLVED**, that the Board of Trustees of Thomas Edison EnergySmart Charter School has changed the school entrance lottery date from last Saturday of April to 3<sup>rd</sup> Saturday of February.

**Motion# 151217.7 Motioned by:** Mr. Rustamov **Seconded by:** Mr. Ture **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	H Nashif	N Tiryaki	F Ucar	F Ture	S Alexis
YES	V	V				V	V
NO							
ABSTAIN							
ABSENT			V	V	V		

## **Adjournment**

***Time: 7:49 PM***

**Motion# 151217.8 Motioned by:** Mr. Alexis **Seconded by:** Mr. Ture **Passed:** Yes

ROLL CALL	R Rustamov	K Sahay	H Nashif	N Tiryaki	F Ucar	F Ture	S Alexis
YES	V	V				V	V
NO							
ABSTAIN							
ABSENT			V	V	V		

## **Attachments**

Bill List

Board Secretary Report

Treasurers Report

Board Meeting Schedule